

Sample List of Study Materials and Resources

The division neither endorses nor recommends the use of the following materials. They are provided merely as a guide to known available resources.

Trade-Specific:

- A list of textbooks and other resources used by apprentices in several trade areas is available online at www.apprenticeship.nsc.ca/books. For additional information or pricing, please contact the Nova Scotia Community College at (902) 491-3516. Some of the textbooks may be available at a public library or at your place of employment. You may also be able to borrow them from an apprentice or journeyman in your
- Alberta Advanced Education and the Apprenticeship training providers in Alberta are developing modularized learning materials. For a list of available modules by trade area, go to www.tradesecrets.gov.ab.ca and select the Forms & Publications tab on the sidebar, select the Individual Learning Modules Initiative tab near the top-right of the page and then select the Order modules tab and follow the Instructions for Ordering Modules.
- Several trade-related handbooks are available for purchase through the Centennial College Press website at www.centennialcollegepress.com/auto.html#autoserv
 - **Automotive Service Technician Test Preparation** (includes sample tests)
 - **Truck and Transport Mechanic Test Preparation** (includes sample tests)
 - **Basic Welding for Motive Power Technicians**
 - **Dictionary of Automotive Technology**
- Electrician's Self-Assessment Tool (ESAT) is available for purchase through the Canadian Standards Association. This CD-ROM offers more than 1100 sample questions to test your knowledge of the Construction Electrician National Occupational Analysis. Additional information is available online at www.csa.ca
- Online textbooks and quizzes covering electricity and electronics are available at www.thelearningpit.com and www.allaboutcircuits.com
- Practice exams in several trade areas are available for purchase at www.exambank.com
- Many product manufacturers have websites that contain helpful information.

Essential Skills:

- The Apprenticeship Training and Skill Development division in partnership with the Nova Scotia Community College offers courses in **Math Refresher** and **Document Use** to registered apprentices. The only cost to apprentices is the purchase of textbooks or course materials. These courses are typically delivered two evenings a week over a six week period. Information on scheduled offerings is included in the Training Schedule which is available online at www.nsapprenticeship.ca

- The Construction Sector Council has published two workbooks
 - ❖ Using Trades Math at www.csc-ca.org/pdf/CSC_UTM_e.pdf
 - ❖ Essential Skills Activities for Trades at www.csc-ca.org/pdf/CSC_ESA_e.pdf
- A free booklet called "Trades Math Workbook" is available in pdf on HRSDC's website here: www.hrsdc.gc.ca/eng/workplaceskills/essential_skills/apprenticeship/trades_math_workbook.shtml
- The Red Seal site www.red-seal.ca/c.4nt.2nt@-eng.jsp?cid=31 & the HRSDC site www.hrsdc.gc.ca/eng/workplaceskills/essential_skills/apprenticeship/index.shtml contain essential skills information for various trades, along with a self-assessment and supports for preparing for your Interprovincial Exam.
- Alberta Advanced Education and the Apprenticeship training providers in Alberta developed trade entrance exams that test clients' essential skills to ensure that they meet Alberta's educational requirements. **Study guides** including sample math, science and reading comprehension questions are available online at www.tradesecrets.gov.ab.ca Click Trades & Occupations in the left-hand menu, select a trade from the list, look under the Apprenticeship Training heading and then click on the Entrance Exam Study Guide link.

British Columbia Institute of Technology (BCIT) has published a Trades Math "Tune-Up" workbook. This is available online at www.bcit.ca/files/tlc/pdf/tlc_math_tuneup.pdf